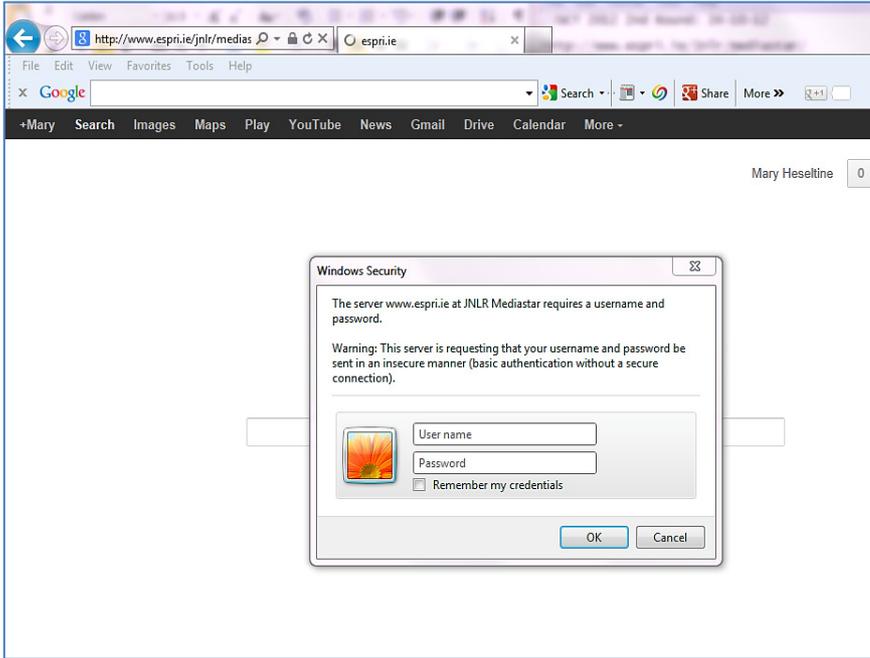




MediaStar Software
& JNLR data
Install & upgrade

There are just a few steps to update your JNLR MediaStar Database which should take you no more than 5 minutes :

1. Logging in to our website with your subscriber username & password
2. Downloading the new JNLR results (contained in a zip file), by saving the zip file to your Desktop
3. Creating a new folder for the data
4. Unzipping the new files into that folder
5. Changing your "Folder" settings in MediaStar, so that you can see the new data
6. Opening and updating your existing / saved plans and analyses



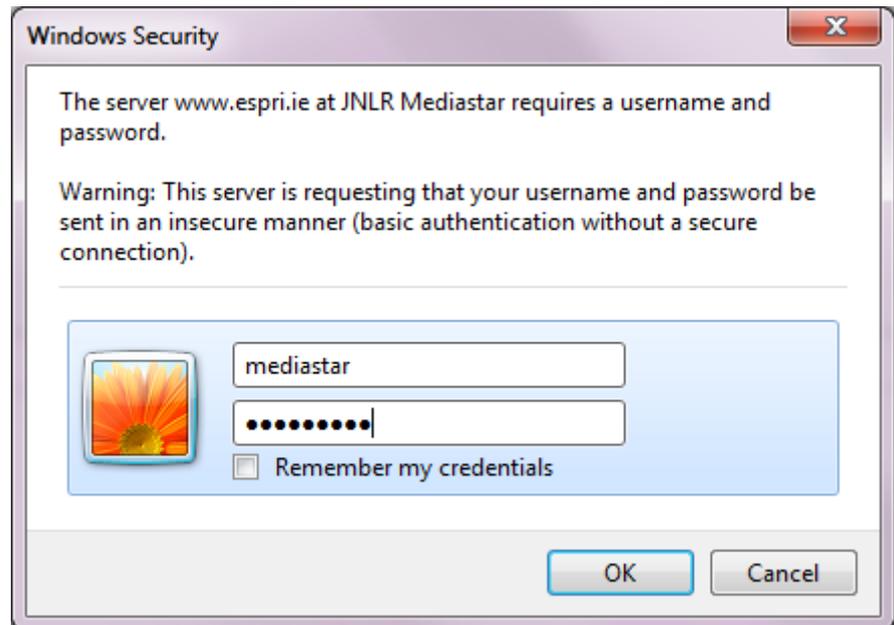
Go to the web address shown in the email sent to you... e.g. www.espri.ie/jnlr/mediastar
You'll see a login box appear.

You may have to enter the username and password (from the email) twice. If that still doesn't get you in, clear your cache and try again.

Still not working?

Call us: 01 2841005

Important: Don't tick the Remember my Credentials box.

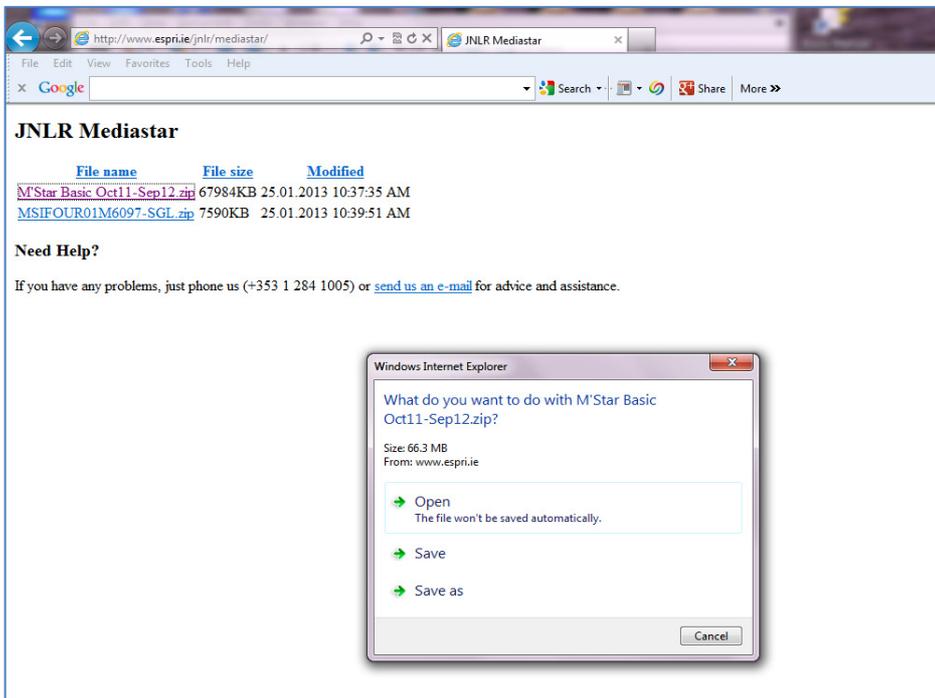
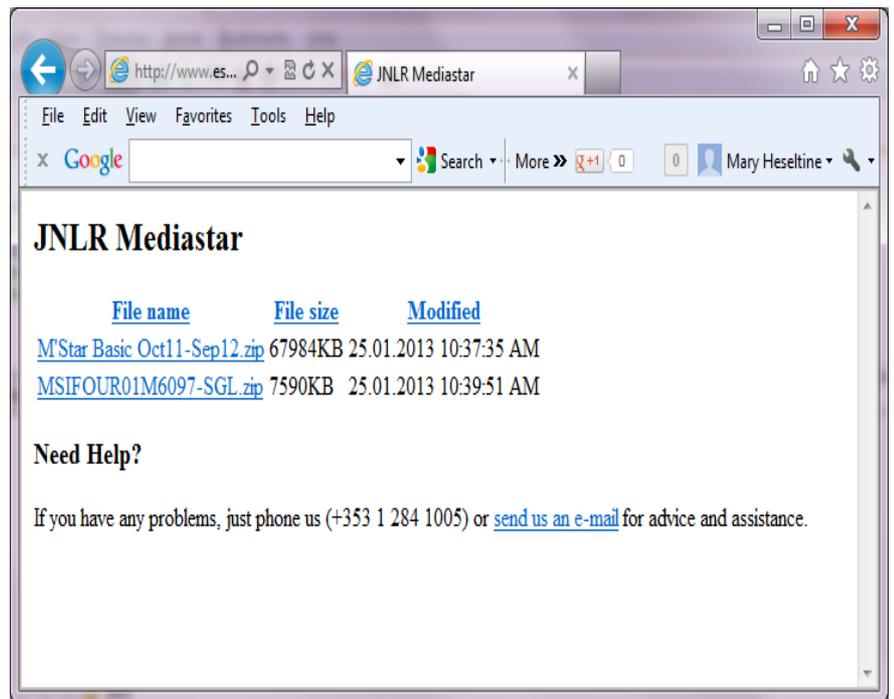


Once you're logged in this is what you'll see.

You need the dated zipfile containing the most recent JNLR results, e.g.

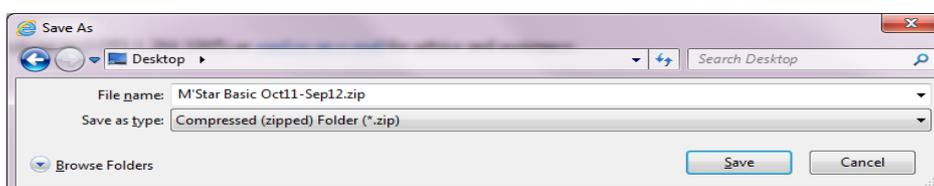
M'Star Basic Oct11-Sep12.zip

The second file contains the most up to date version of the MediaStar software

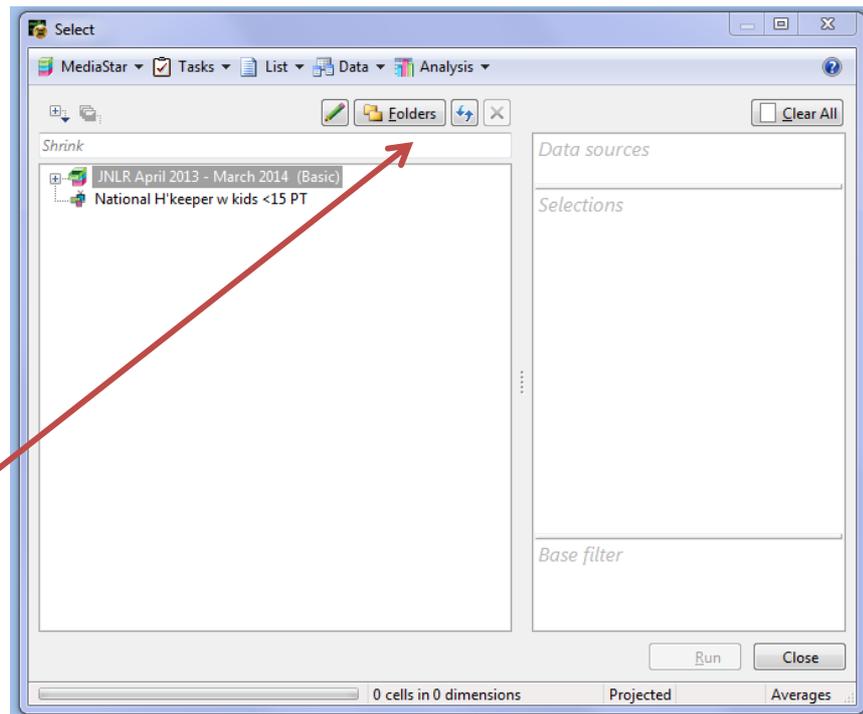


Click the file name and select the **Save As** option saving the file - to your Desktop for the moment. This will take a minute or so.

Don't try the **Open** option as this may corrupt the file for other subscribers



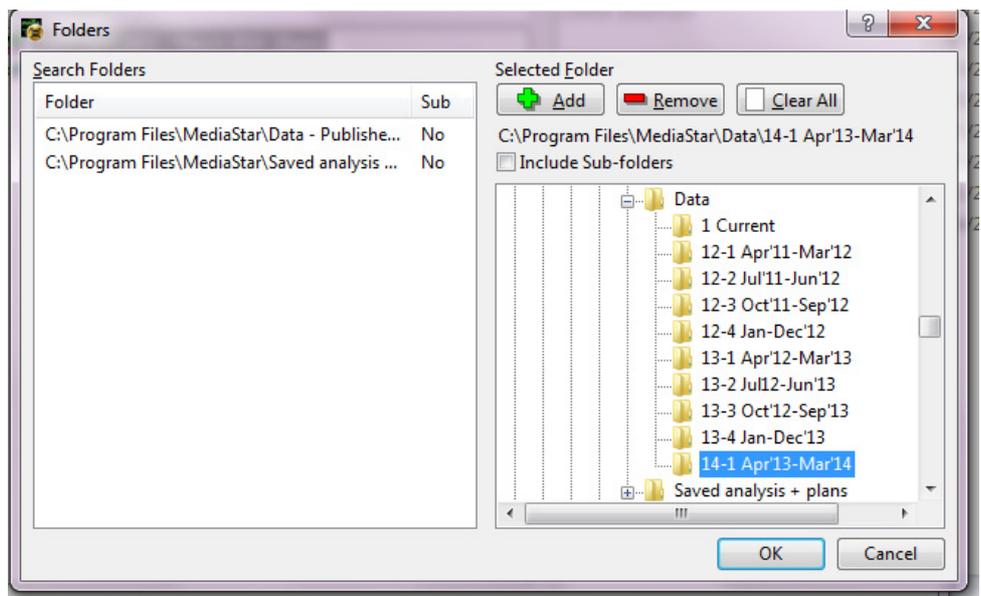
Find the folder(s) containing your existing JNLR data on your computer (or network). The quickest way to do this is to start MediaStar in the normal way and press the **Folders** button



This is the period of data you are currently working with.

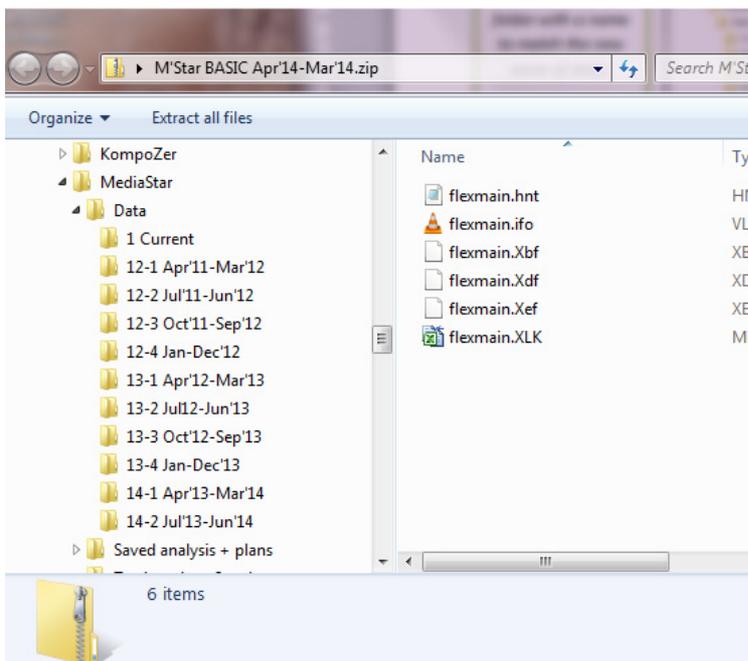
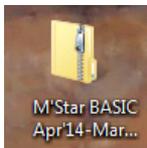
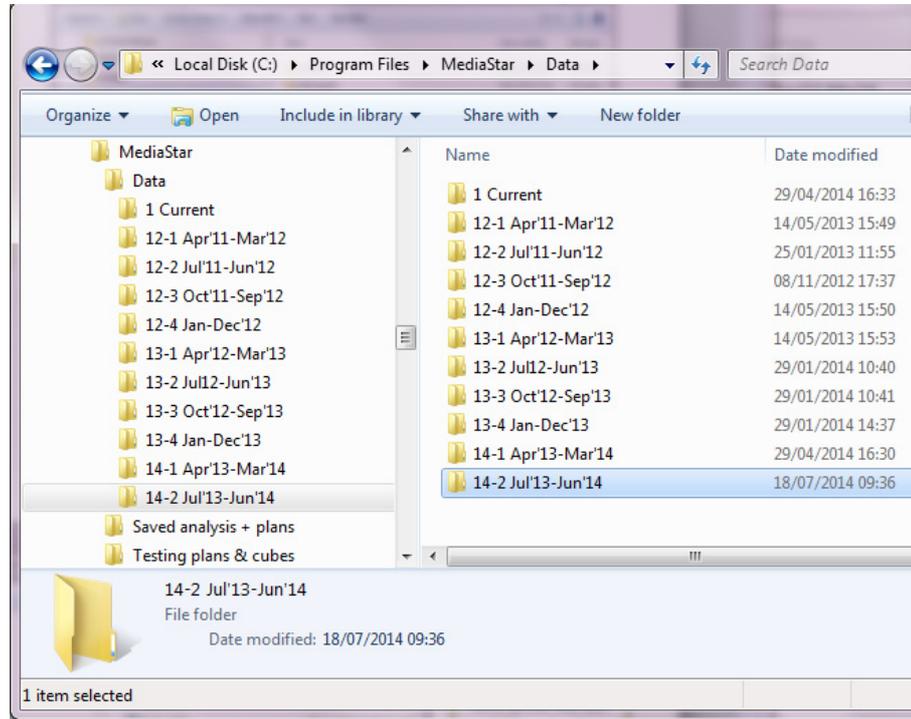
And this is where that data is stored on your system

You will see on the left hand side the folder(s) currently selected - on the right you will be able to figure out the path to the data.



Now go back (out of MediaStar) to **Windows Explorer** and create a new folder with a name to match the new wave of data.

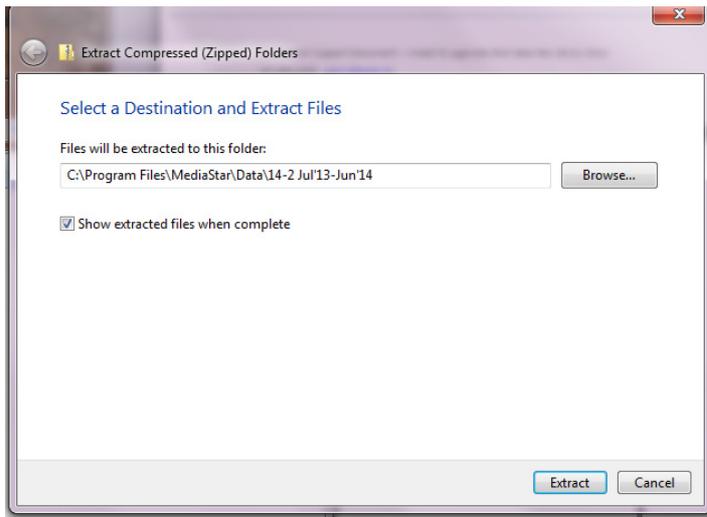
(The data for each “book” has to be kept in a separate folder to enable automatic updates to your saved plans etc.)



Ok, so now you have a new folder. Go back out to your desktop and **double-click** the zip folder.

This is what you will see – if you have Windows 7 – or something similar- 6 individual listed files or icons.

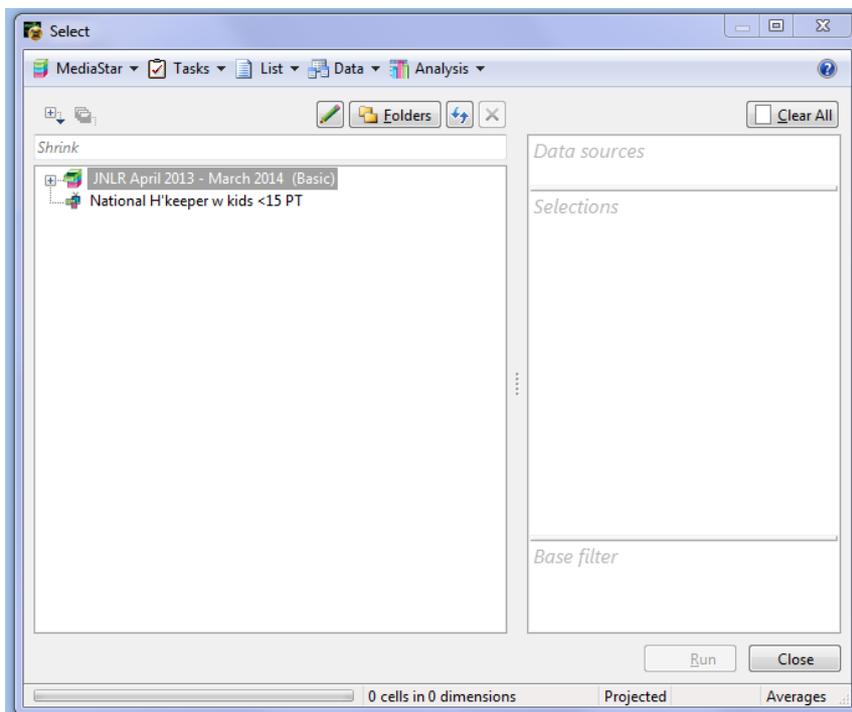
Now, **press Extract all Files**, Use the **Browse** button to find the Folder you just created

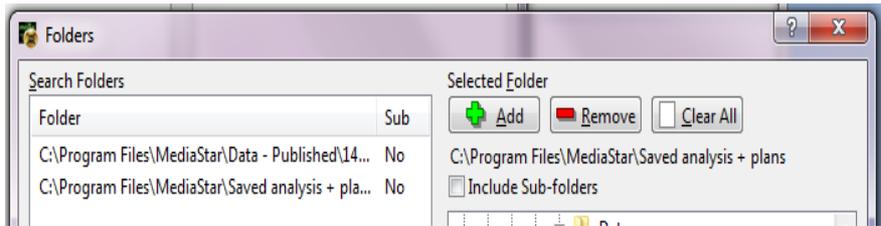


Once you have browsed to the correct folder, the one you created in the earlier step

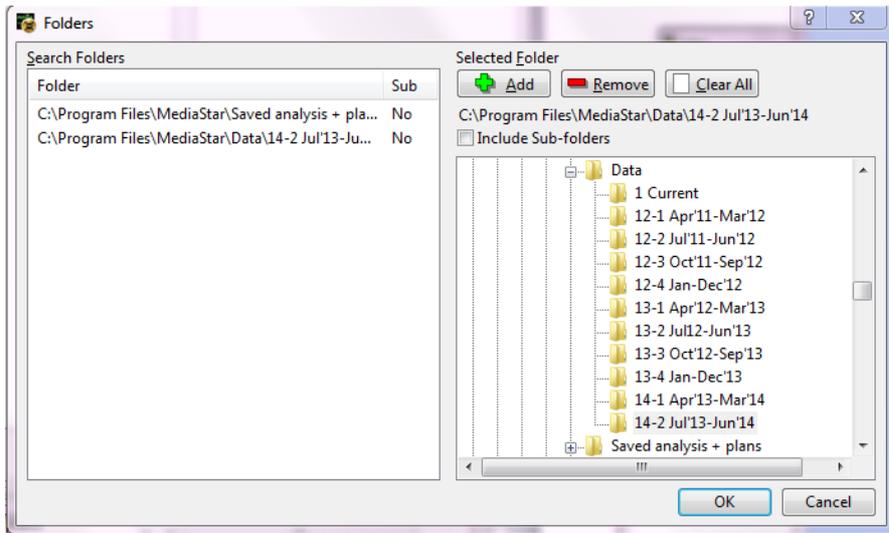
*Hit **Extract** to complete the operation*

Next step is to open the MediaStar application and press the Folders button again





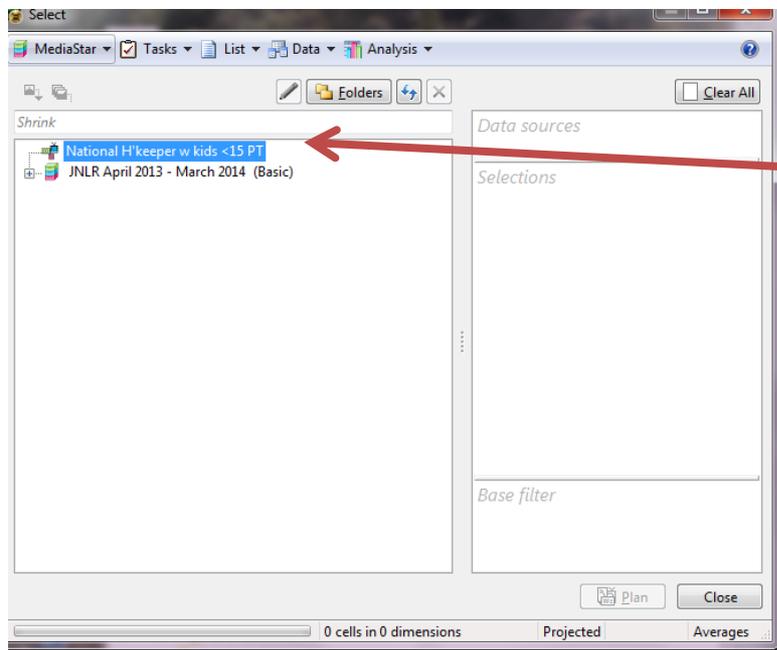
In the left hand window highlight the old data folder and press Remove



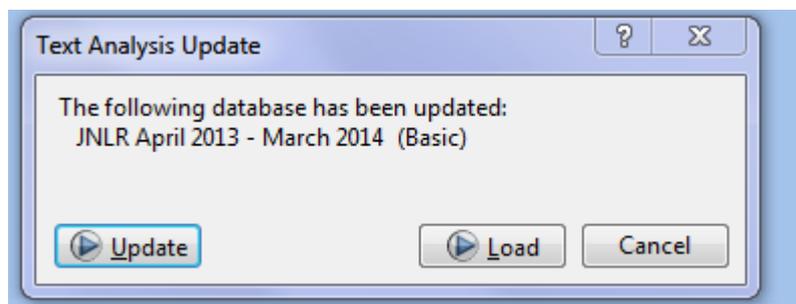
*In the right hand window click on the new data folder and press **Add**.
When the new folder is showing correctly on the left, press **OK**
You're DONE!*

To update a saved plan or analysis...

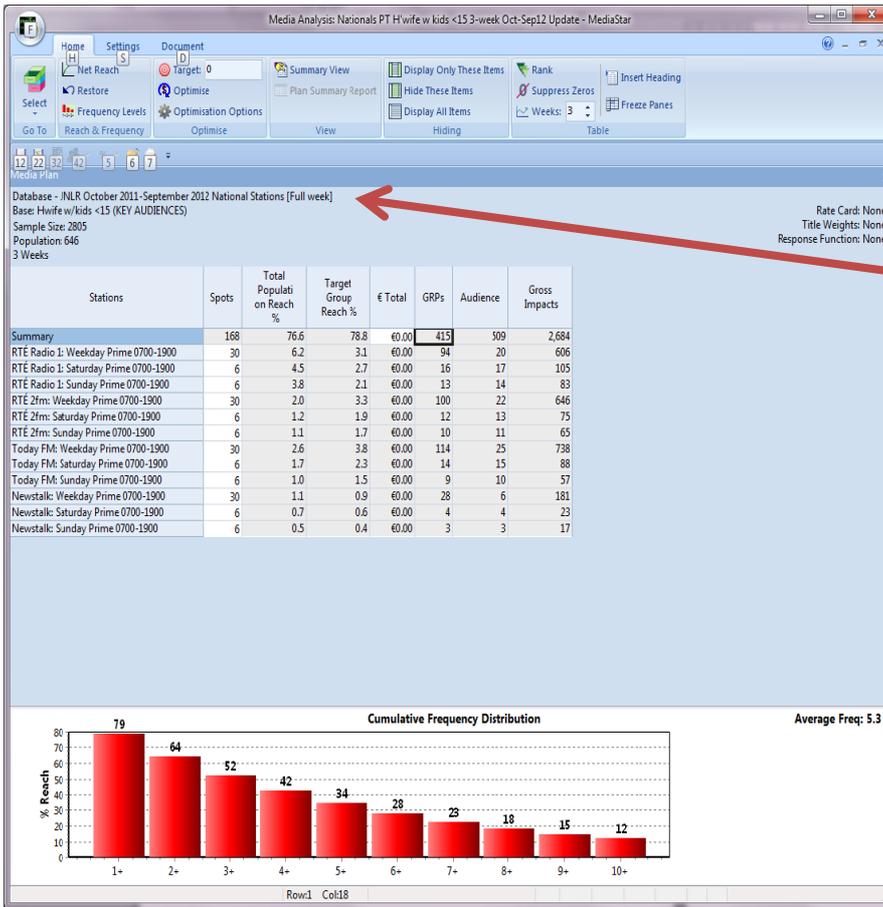
Make sure the folder where the plan is saved is included in the list of Search Folders – as previous step.



Your Select screen now looks like this with the data update implemented – and a sample plan showing at the top of the list. Now double-click on your saved plan here.



When you see this message you can decide to Update or Load



If you press the **Update** option, the original plan runs with the same Audience, number of spots and weeks, and is re-calculated on newly selected database. (Pressing **Load** will show the earlier analysis with no changes, exactly as saved)

Summary Information

Name: als PT H'wife w kids <15 3-week Oct-Sep12 Update

Comment: Updated MH

File: C:\Program Files\MediaStar\Saved analysis + plans\ Nationals PT H'wife w kids 15 3-week.nln

OK Cancel

If you have **Updated** the plan and want to keep the original based on the earlier data, use the Save As button to give the revised plan a new name like this

If in doubt with any of this just phone Mary
 01 2841005 or 087 2256562